

# **INFORMATION FOR GRADUANDS: THE 8<sup>th</sup> ANNUAL EASA GRADUATION CEREMONY, 9<sup>th</sup> December 2022**

## **Registration**

All students who are eligible for graduation (must have cleared with the School), and who intend to participate in the ceremony must register. A graduation registration form is available on the website and in the Dean of students' office. The duly filled form should be sent to the following email addresses: [abm@easa.ac.ke](mailto:abm@easa.ac.ke) (for all students taking IATA or EASA diplomas in ABM department); [foo@easa.ac.ke](mailto:foo@easa.ac.ke) (for all students taking FOO/FLD); [eng@easa.ac.ke](mailto:eng@easa.ac.ke) (for all students taking Engineering courses) and copied to registrar@easa.ac.ke. You may also drop a hard copy in the office of the Dean of Students by **18<sup>th</sup> November 2022**.

## **Graduation Fee**

All graduands who wish to participate in the ceremony will be required to pay a non-refundable fee of Ksh. **2000 by 18<sup>th</sup> November 2022** so as to get a gown. This fee should be paid via **Mpesa Pay bill No. 754206. Use your admission number as the account number.**

## **Academic Dress**

The academic attire will be issued on **6<sup>th</sup> and 7<sup>th</sup> December, 2022** upon presentation of a national identity card or Passport and payment of the graduation fee. All items must be returned not later than **16<sup>th</sup> December 2022** otherwise a surcharge of Kshs. 500.00 per day will be levied on all items not returned by that date.

## **Rehearsal**

The rehearsal is an integral part of the Graduation Ceremony. All Graduands intending to participate in the Ceremony must attend a rehearsal at the graduation square on **Thursday, 8<sup>th</sup> December 2022 at 10.00 a.m.**

Any enquiries may be addressed through email: [registrar@easa.ac.ke](mailto:registrar@easa.ac.ke), or (020) 6823602-7, 0716 16 42 29/30 or 0788 77 77 21/24.

***CONGRATULATIONS TO THE CLASS OF 2022!!***