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18/2/2021  
DEASA



## **ADVERTISEMENT**

Applications are invited from suitable candidates for the positions of Chef and Kitchen Attendant at the East African School of Aviation, catering section. The successful applicants will be hired on temporary basis for a renewable period of one (1) year subject to performance.

### **1. POSITION OF CHEF**

#### **Duties and Responsibilities**

- 1) The Chef is responsible to the Catering Officer for effective and efficient food production;
- 2) Draws, reviews and updates menus and other dietary requirements in consultation with the Catering Officer;
- 3) Produces and supervises food assembly, preparation and delivery;
- 4) Responsible for hygienic use, care and maintenance of the kitchen tools and equipment;
- 5) Maintains food charts, orders and keeping of records;
- 6) Ensures proper supervision and training of food production staff;
- 7) Shift supervision
- 8) Food costing

#### **Recognized Qualifications**

Candidates must possess the following qualifications:-

- 1) Form four certificate of C- and above;
- 2) Diploma in Food Production with at least three years relevant experience in Food Production in a busy environment. Degree in Hospitality Management will be an added advantage;
- 3) Current Food handlers certificate;
- 4) Must possess Certificate of Good Conduct from Kenya Police Service;
- 5) Have demonstrated merit and ability through work performance and results;
- 6) Must demonstrate honesty, integrity and strong interpersonal skills;
- 7) Proficiency in computer applications.

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## 2. POSITION OF KITCHEN ATTENDANT

### Duties and Responsibilities

- 1) Performs cleaning of kitchen areas, equipment and tools;
- 2) Assists in basic food ordering, preparations and storage;
- 3) Responsible to the Catering Officer on performance of assigned duties.

### Recognized Qualifications

- 1) Form four certificate D+ and above;
- 2) Certificates in Hospitality services will be an added advantage;
- 3) Current Food handlers certificate;
- 4) Must possess Certificate of Good Conduct from Kenya Police Service;
- 5) Must demonstrate honesty, integrity and strong interpersonal skills.

## 3. HOW TO APPLY

Candidates should apply attaching photocopies of the following documents:-

- i. Detailed CV and testimonials
- ii. The national identity card
- iii. Academic and professional certificates
- iv. Current certificate of good conduct
- v. Food handlers certificate

Candidates who meet the requirements should submit their applications on or before Friday February 26<sup>th</sup> 2021.

*Applications in sealed envelopes marked "Application for the post of Chef or Kitchen Attendant", should be addressed to:*

**The Director, East African School of Aviation, P.O Box 30689-00100 Nairobi.**

### **NB**

- 1) *Those who had applied earlier need not re-apply*
- 2) Only shortlisted candidates will be contacted for an interview.

*KCAA Is an Equal Opportunity Employer, People with disabilities and disadvantaged are encouraged to apply.*